

# Gabriola Music Fest 2017

## Terms and Conditions

The Gabriola Arts Council agrees to:

1. Clearly mark the 10'x10' foot area for each stall.
2. Provide links to vendor websites on our website: [www.gabrielamusicfest.com](http://www.gabrielamusicfest.com).
3. Assign vendors to stalls by lottery where possible and in such a way as to provide an appealing presentation to customers.
4. Notify each vendor by email of his/her stall number and loading schedule at least one week prior to the event.
5. Provide volunteers if available to help vendors unload and load their vehicles.

As a vendor participating in Gabriola Music Fest 2017, I:

1. Have joined the Gabriola Arts Council at least until December 31, 2017 (or will be purchasing a membership with this registration). Artists on the 2017 Studio Tour are already members.
2. Will pay the required fees when I register either in person or online.
3. Will abide by the set-up and take-down schedule and procedure.
4. Will park my vehicle away from the Twin Beaches Mall.
5. Will provide all necessary equipment to construct my stall in the 10'x10' space provided, including but not limited to a table, tent, signage, power, and umbrella—and, if possible, a person to help unload and load.
6. Will have my stall ready for business Saturday, September 2nd; by 10:30 am, unless otherwise approved by the Gabriola Arts Council.
7. Understand that I am participating for both days and that if I choose to leave my stall overnight, I am doing so at my own risk.
8. At the end of the Festival, I will promptly remove my wares, equipment, and anything else I have brought onto the site.

## Set-up and Take-down Procedure

1. Arrive at a time to be determined. This time will be provided to vendors no later than one week before the event.
2. Arrive at Twin Beaches Mall and wait for direction to proceed to the numbered area for your stall.
3. Offload as quickly as possible. Do not start setting up until your vehicle has been removed from the site.

4. Remove your vehicle from Twin Beaches Mall, and park away away from the site before setting up your stall. This will avoid traffic jams.
5. Takedown procedures: tba