



GABRIOLA ARTISTS SUPPORT PROGRAM Guidelines and Application Form

BACKGROUND AND PROGRAM PRIORITIES

In celebration of our twentieth anniversary in 2017, the Gabriola Arts Council (GAC) created a fund to support local artists in their pursuit of creative, educational, or community-based projects. The fund was seeded by contributions from the President's Legacy Fund (created from donations made in honour of Kathy Ramsey's contribution to arts and culture on Gabriola) and a donation from Tammy Hudgeon. The GAC Board of Directors agreed to allocate a portion of membership fees to the GASP, a decision which will ensure an ongoing source of revenue for the fund.

This fund was inspired by GAC's Mission: *to engage, enhance, and inspire the community's cultural vitality through collaboration, leadership, and service.* The specific priorities are:

- to enable Gabriola artists of all ages and at all levels to access professional development and other training opportunities.
- to support Gabriola artists in the development of specific arts projects.
- to ensure public access to and engagement with arts and culture on Gabriola Island.
- to increase public awareness of and engagement with the arts

GENERAL ELIGIBILITY

Gabriola-based artists at all levels — including students and emerging artists — in visual, literary, media, or performing arts (theatre, music, dance) may apply for funds from the GASP.

You must be a member of GAC to apply for a GASP Grant. This does not apply to applicants under the age of 18 years.

You must be a full-time resident of Gabriola, Mudge, or Decourcy Island (Area B).

Grants are awarded to assist local artists and arts-based groups or collaborations to create or to promote their art or to further their education. These are creation and professional development funds—applications from commercial enterprises or for assistance with producing events are not eligible. The GASP Grant is not intended to fund events.

The GAC GASP has three components:

1. **Individual Artists—Professional Development**
2. **Individual Artists—Project**
3. **Emerging Artists—Scholarships & Learning Opportunities**

Grants to Individual Artists—Professional Development

This component is meant to provide financial support to an individual artist and/or arts administrator in support of specific training, education, learning, or professional development activities that will advance their practice or career. Grants may cover a variety of purposes, including but not exclusive to:

- registration or tuition fees for a relevant workshop, course, symposium, conference, education opportunity, etc., on or off Gabriola.
- travel and/or accommodation expenses for a relevant workshop, course, symposium, conference, education opportunity, etc.

Grants to Individual Artists—Project Development

The goal of this component is to provide financial support to an individual artist in support of a specific artistic pursuit or project. Grants may cover a variety of purposes, including but not exclusive to:

- development and/or creation of a new and specific artistic work, project, performance, or exhibit (e.g. a new composition, development of a series of paintings or sculptures for a specific exhibit, etc.), including materials, tools, equipment, reference material, etc.
- travel to a performance, exhibit, or other opportunity on or off Gabriola in support of the development of a specific artistic project.
- applications may be made by individuals or a collaboration of two or more artists who share creative control of a project. In the case of a collaboration, only one artist can be the primary contact although we want to know the names of all of the artists involved. All artists involved in the collaboration must meet the requirements of the GASP (i.e. be a GAC member and live on Gabriola or in Area B).

Grants to Emerging Artists—Scholarship & Learning Support

The goal of the GASP Scholarship & Learning Support grant is to encourage the development of Gabriola's future artists by assisting with pre-professional training for emerging students of the arts in all disciplines, and at all ages. This program is open to children and youth. Funds will be awarded each year to a Gabriola resident/s pursuing:

- full- or part-time post-secondary arts education in a fine-arts diploma or degree program at a recognized college, university, institution, or academy, in any country.
- formal arts- or culture-related training and education.
- a non-degree arts-related program at a university, college, or registered education or arts institution.
- extra-curricular and/or community-based arts training programs.

GENERAL NOTES AND PRIORITIES—All Components

The maximum amount of funding provided to any single project is \$1,000.

Application for funding does not mean that funds will be provided. The grant fund is limited and we expect demand will exceed available funds. In some cases, applicants may receive less than what was requested.

Grants may not be given in each category with every award period. Decisions will be based on the quality of the applications and available funds.

An artist may not receive a GASP grant two years in a row.

Priority may be given to proposals that include some or all of the following components:

- projects that demonstrate long-term benefits to the artist.
- projects that demonstrate short- and/or long-term community benefits.
- a budget with diverse revenue sources and a clear description of the projected use of funds.
- clear articulation of the goals and projected outcomes of the project.

Funding is not provided retroactively. Proposed projects must take place *after* the grant deadline. Funds will not be provided to cover costs that have been incurred before the grant is issued.

GAC support must be acknowledged in all appropriate venues including GAC-provided logos for all related print material (e.g. CD covers, posters, articles, etc.) and two minimum mentions on social media. Recipients agree to having their name and photo featured in a promotional article on the GAC website and newsletter.

Applicants under 18 years of age may apply on their own or a parent or guardian may apply for them.

REPORTING

A final report must be submitted within two months after the end of the project, indicating that the project was completed, and including a report on the use of funds.

APPLICATION PROCESS

Applicants are encouraged to apply using the online application form. All applications must include a budget indicating project expenses. A budget template is provided.

All applications will be reviewed and considered by a three-person Advisory Committee consisting of one GAC Board Director, one GAC staff person, and one GAC member-at-large. The GASP Advisory Committee will make recommendations to the GAC Board, who will make the final funding decisions.

The decision of the GAC Board will be final. There is no appeal procedure.

APPLICATION DEADLINES

In 2018, we have one deadline for applications: **Tuesday, June 26. Applications must be received by 5 pm on the deadline date; no extensions are possible.**

The online application portal will open on May 1. We will hold an information session on May 15 to provide information and answer questions about the application process.

Results will be announced at the beginning of August.

OTHER SUPPORT

GAC is not able to provide funding or financial support for all eligible and worthy projects. However, we are able to provide support in other ways including:

- promotional opportunities through our newsletter, website, and through our social media channels.
- letters of support for other funders or donors.
- loan of equipment or supplies.
- advice on alternate sources of funding.

Gabriola Artists Support Program Application

We recommend that you read the entire form before starting the application process.

Fields with an asterisk **MUST** be completed.

You can use this form or submit on a separate form as long as all questions are answered.

* Name

* Address

* Address

* Email

* Phone

*** I am applying:**

- for myself.
- on behalf of a collaboration.
- on behalf of my child who is under 18 years of age.

IF you are under 18 years of age, tell us your age:

If you are applying for someone who is under 18 years, tell us the age of the applicant:

*** Are you a full-time, permanent resident of Gabriola Island or Area B?**

- Yes
- No

You MUST be a full-time resident to apply for a GAC GASP Grant.

*** Are you a member of the Gabriola Arts Council?**

- Yes, I am a member.
- No, I am not a member
- No, I am not a member but I am under 18 years of age.

You must be a GAC member to apply for GASP (unless you are under 18 years of age). You can register for membership at artsgabriola.ca.

*** Which component of GASP are you applying for?**

- Individual Artists—Professional Development
- Individual Artists—Project
- Emerging Artists—Scholarships & Learning Opportunities

*** Tell us about yourself.**

In 500 words or less, tell us something about you, your artistic practice, some of your previous projects, and why this project is important to you.

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*** Project Description**

In 500 words or less, tell us about the project or program for which you are requesting support.

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*** How will you use GASP support to complete or enhance your project?**

Please be specific, e.g. pay registration fees (to which organization, for which program, etc.), purchase materials (what materials or tools, and from where?), travel expenses (to/from where, what mode of transportation, etc.), etc. Dollar amounts should be entered in the fields below.

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*** Describe how completion of your project will benefit you and/or your art practice.**

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*** Describe how your project might benefit the Gabriola Community.**

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Project Budget

*** How much are you requesting?**

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The maximum amount of funding provided to any single project in any component is \$1,000. An application does not guarantee that funds will be provided. If you are successful, you may receive less than what was requested.

Project Expenses

** Complete all fields that are relevant to your funding request. You do not have to include a figure in every field if it is not relevant to your application. It's okay if your project expenses do NOT equal the amount you are requesting. We understand that you may not be covering all expenses through this fund.*

Materials and/or Equipment

Tuition or Registration Fees

Travel or Transportation

Accommodation

Other Expenses

Include the dollar amount in the field above, and indicate in words below what the "Other Expenses" are.

Describe your "Other Expenses" here:

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*** Have or will you receive any other public support or funding for this project?**

- Yes
- No

Provide amounts and source. Indicate whether it is actual/confirmed or anticipated.

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Is there anything else you would like us to know about your project, your submission, or yourself?

Not required — only if you didn't have enough opportunity to say what you wanted to say.

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If your grant is approved, a report must be submitted within 60 days of the completion of your event/project. Failure to submit a report will decrease the likelihood of receiving funding in the future.

*** I certify that all information in this application is complete and accurate, to the best of my knowledge.**

Please add your signature here:

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Mail or deliver this completed form before the deadline to:

**Gabriola Arts Council
PO Box 387 | 476 South Road
Gabriola Island V0R 1X0**